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ADM-10.7

DD/S&T-2393-64

4 September 1964

MEMORANDUM FOR: Deputy Director for Science and Technology
SUBJECT : Contract Cost Overruns - Approval Authorities

1. The DD/S&T Activity Approval System (DD/S&T 230-1) does not include guidance or direction for processing contract overruns for appropriate approval action. In the absence of such guidance, each Office has been assuming approval authority in a manner directly related to the basic authorities given Office Chiefs in DD/S&T 230-1. In assuming this authority, Office Chiefs may, inadvertently, be extending without authority the monetary limitations outlined in the Instruction.

2. It is desirable to standardize the processing of overruns in the several Offices within the context and intent of the provisions of DD/S&T 230-1. This can be accomplished by incorporating appropriate guidance and direction in an amendment to the Instruction. The attached proposed Amendment No. 1 would generally maintain the basic principles of approving authority levels. It would, however, provide for latitude in management responsibilities of the Assistant Directors by increasing their monetary approval levels in particular instances under specific circumstances.

3. Your approval to issue the attached proposed Amendment No. 1 is recommended.

12/
[Redacted]
Plans and Programs Staff
Directorate of
Science and Technology

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Attachment: DD/S&T 230-1
As stated: DD/S&T 230-1
APPROVED: [Redacted]
[Redacted]

Deputy Director for Science and Technology

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GROUP 1
Excluded from automatic
downgrading and
declassification

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